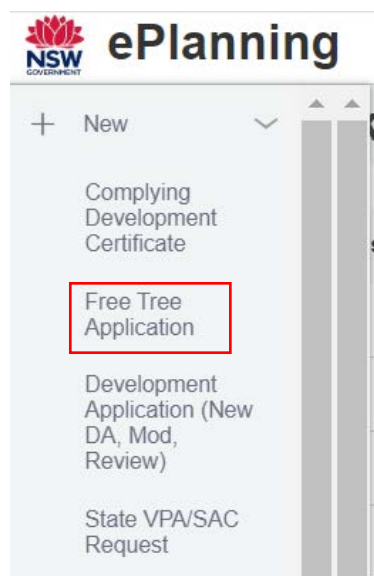


To claim a free tree, you will need to register for a NSW Planning Portal account.

Please see the Quick Reference Guide on how to create an account.

Applying for a Free Tree via the NSW Planning Portal

1. **Select** Free Tree from the New menu.

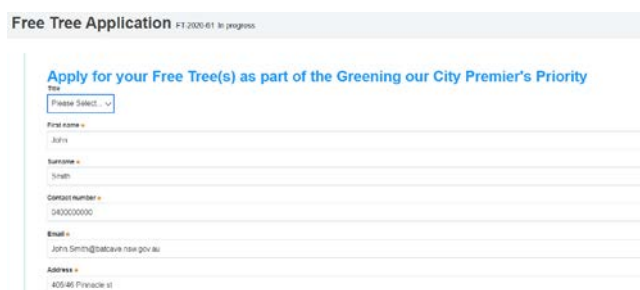


Note: A new free tree application case will open, and the system will auto-generate an “FT-XX” reference number.



Applicant details

2. **Enter** your contact details as required when filling out the online form.



Note: Your name and phone number will not be published onto the NSW Planning Portal. It is for the Department of Planning, Industry and Environment's administration purposes only (if required).

Your local Bunnings store(s)

3. **Select** the Bunning store from the drop down-box

Please select your nearest Bunnings store

Bellambi

Select...

Bankstown

Bellambi

Blacktown

Bonnyrigg

Campbelltown

Castle Hill

Crossroads

Dural

Gregory Hills

Hoxton Park

Marsden Park

McGraths Hill

Minchinbury

Mittagong

Narellan

North Penrith

Penrith

Rouse Hill

Seven Hills

Note: Your local Bunnings store will contact you once your tree(s) are ready to be picked up.

4. **Select** how many trees you would like to claim

Please select tree(s) [What is this?](#)

- ☐ One tree
- ☐ Three trees

Note: you can click the “What is this” hyperlink from the size of trees and details on how to look after your tree.

5. **Select** “How did you find out about this program” and agree to the terms and conditions, then hit submit. Your application will trigger an email notification to your nominated email address, and you will receive updates on the progress of your Free Tree application.

How did you find out about the program

NSW Planning Portal

☐ I would like to receive updates from the Department of Planning, Industry and Environment (DPIE) about future free tree giveaways and the [DPIE Premier's Priorities](#)

Terms & Conditions

☐ I have not applied for a Free Tree for this house since 1 July 2020

☐ I acknowledge that my contact details will be provided to Bunnings so that they can contact me when my free tree(s) is ready to be collected

My details will be managed in accordance with the Privacy and Personal Information Protection Act 1998. For more information, read the [Department of Planning, Industry and Environment Privacy Statement](#)

Submit

If you need more information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions - <https://www.planningportal.nsw.gov.au/help/frequently-asked-questions>; and / or
- Email the ePlanning Program team at ePlanning@planning.nsw.gov.au

© State of New South Wales through Department of Planning, Industry and Environment 2020 The information contained in this publication is based on knowledge and understanding at the time of writing (April 2020) However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Department of Planning, Industry and Environment or the user's independent adviser.