

# Regional Development Request Form

Under Schedule 7 of the *State Environmental Planning Policy (State Regional Development) 2011*.

This form is to be used to request that a Sydney Planning Panel or Regional Planning Panel (Planning Panel) determine a development application (DA) for development with a capital investment value of more than \$10 million but less than \$30 million that has been lodged but not determined within 120 days after lodgement.

After completing Parts 1 and 2 of the form, the applicant must concurrently:

1. submit the form to the relevant council where the DA was lodged
2. submit a copy of the form to the Planning Panels Secretariat at:

Planning Panels Secretariat  
Locked Bag 5022  
Parramatta NSW 2124

or email: [enquiry@planningpanels.nsw.gov.au](mailto:enquiry@planningpanels.nsw.gov.au)

**When council receives this form it cannot determine the DA, unless otherwise advised to do so by the Planning Panels Secretariat, as the relevant panel will exercise the consent authority function for the determination of the DA.**

Note: council should continue to prepare and complete the assessment of the DA notwithstanding that a request has been received.

Council will complete Parts 3, 4, and 5 of the form and within 7 days of its receipt forward the completed form to the Planning Panels Secretariat for the attention of the relevant panel chairperson.

If the panel chairperson determines the delay in determining the DA has been caused by the applicant, the Planning Panels Secretariat will advise council in writing that the DA will not be determined by the panel and that council will retain the function of determining the DA.

## 1. Summary of the DA (to be completed by applicant)

Address:

Proposal Description:

Council area:

Relevant Council officer's details (if known):

Date DA lodged with council:

Capital Investment Value:

Council DA number:

## 2. Details of the DA (to be completed by applicant)

1. Is landowner's consent yet to be provided? No  Yes
2. Is the DA Integrated development? No  Yes
3. Is any concurrence from a State agency required? No  Yes
4. Is determination dependant on:
  - Rezoning for permissibility? No  Yes
  - Council agreeing to a Voluntary Planning Agreement? No  Yes
  - Approval of a masterplan? No  Yes

If yes to any of the above, provide relevant background information on the status of the rezoning, voluntary planning agreement or masterplan (where relevant):

**Note:** If landowner's consent has not been provided, or if the determination is dependant on rezoning, a VPA, or the approval of a masterplan, the referral may not be accepted.

5. Has all the information requested by the council been provided? No  Yes   
If yes, when? \_\_\_\_/\_\_\_\_/\_\_\_\_

If not, please explain:

6. If known, briefly outline the reasons for the delay for council not determining the DA:

## 3. Applicant's signature

The applicant, or the applicant's agent, must sign here

Name of the applicant:

If you are not the applicant, please state your role and attach your authorisation to act on behalf of the applicant.

Signature:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

#### 4. Details of the DA (to be completed by council)

1. Is the information provided by the applicant in Part 1 correct? No  Yes

If not, please explain:

2. Have all required integrated development approvals and concurrences been requested and provided? No  Yes

If not, provide details of outstanding agency approvals or concurrences:

#### 5. Progress of the DA (to be completed by council)

Public exhibition period.

From: \_\_\_/\_\_\_/\_\_\_

To: \_\_\_/\_\_\_/\_\_\_

Is the assessment report finalised?

No  ➤ Date to be completed:

Yes  ➤ Date completed:

If request for additional information has been made:

Date information requested: \_\_\_/\_\_\_/\_\_\_

Date information received: \_\_\_/\_\_\_/\_\_\_

If information has not yet been provided, leave blank and provide details below.

Has Council considered the DA for determination?

No  Yes  Date of meeting: \_\_\_/\_\_\_/\_\_\_

What was the outcome?

Provide other relevant details relating to the progress of the DA, such as adequacy of additional information received, and what is required to finalise the assessment report and recommendation.

#### 6. Council contact person

Name:

Position:

Contact number:

Email:

If you have any further questions about this form, please contact:  
Planning Panels Secretariat  
(02) 8217 2060 or email: [enquiry@planningpanels.nsw.gov.au](mailto:enquiry@planningpanels.nsw.gov.au)