

Greater Hume Council COMMUNITY PARTICIPATION PLAN



Greater
Hume
Council



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Contents

PART A - Introduction

- 4 What is a Community Participation Plan?
- 4 Limitations of the Community Participation Plan
- 4 For Planning why is Community Participation important?
- 4 Principles of Community Participation
- 4 Land to which this Community Participation Plan applies
- 4 What are Council's Planning Functions?
- 4 Relationship to other Plans or Strategies
- 4-5 The Greater Hume Strategic Plan 2017-2030 (CSP) and Community Engagement Strategy (CES)

PART B - Minimum Community Participation Requirements

- 7-8 Mandatory Requirements
- 7-8 Minimum Community Participation Requirement
- 8 Non-Mandatory Timeframes

PART C - Means by Which Council will seek Community Participation

- 10 Submission Process
- 11 Criteria to qualify as a submission
- 11 Disclosure of submissions
- 11 How Council deals with submissions

PART A - Introduction

What is a Community Participation Plan?

The Greater Hume Community Participation Plan (CPP) sets out when and how Council will engage with its communities across all the planning functions it performs.

The CPP must meet the minimum requirements for community participation set out in the Environmental Planning and Assessment Act 1979 (the Act) and relates to the planning functions of Council as set out in Schedule 1 of the Act.

Limitations of the Community Participation Plan

This CPP is relevant to planning functions only and does not outline Council's engagement strategies for the delivery of other Council services, functions or infrastructure.

For Planning why is Community participation important?

- It builds community confidence in the planning system
- Community participation creates a shared sense of purpose, direction and understanding of the need to manage growth and change, while preserving local character
- It provides access to community knowledge, ideas and expertise.

Principles of the Community Participation Plan

The Act guides Council to ensure that it will be clearer and easier for the community to understand how it can participate in planning decisions and outlines the principles that underpin the CPP as being:

- a. The community has a right to be informed about planning matters that affect it;
- b. Planning authorities should encourage effective and ongoing partnerships with the community to provide meaningful opportunities for community participation in planning;
- c. Planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning;
- d. The community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered;

e. Community participation should be inclusive and planning authorities should actively seek views that are representative of the community;

f. Members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made;

g. Planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account); and

h. Community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development.

Land to which this Community Participation Plan applies

The Greater Hume CPP applies to all land within the Greater Hume Local Government Area (LGA).

What are Council's Planning Functions?

Council's planning functions are divided into two streams: development assessment and strategic planning under the Act.

Relationship to other Plans or Strategies

Environmental Planning and Assessment Act

The Act is the overarching document which establishes Council's legislative requirements. Part 2 Division 2.6 of the Act outlines the requirements in relation to community participation and the CPP is developed in response to Section 2.23 of the Act.

The Greater Hume Strategic Plan 2017-2030 (CSP) and Community Engagement Strategy (CES)

The CSP explains that Council is committed to improving quality of life in Greater Hume through the involvement of community in development of policies programs and services. Council is committed to ensuring that all views are considered through deliberate and active involvement of the community.

The CES indicates that Council intends to ensure that effective levels of engagement are implemented depending on the project's current impact on the community and

“The planning system seeks to effectively leverage local knowledge, ideas and expertise

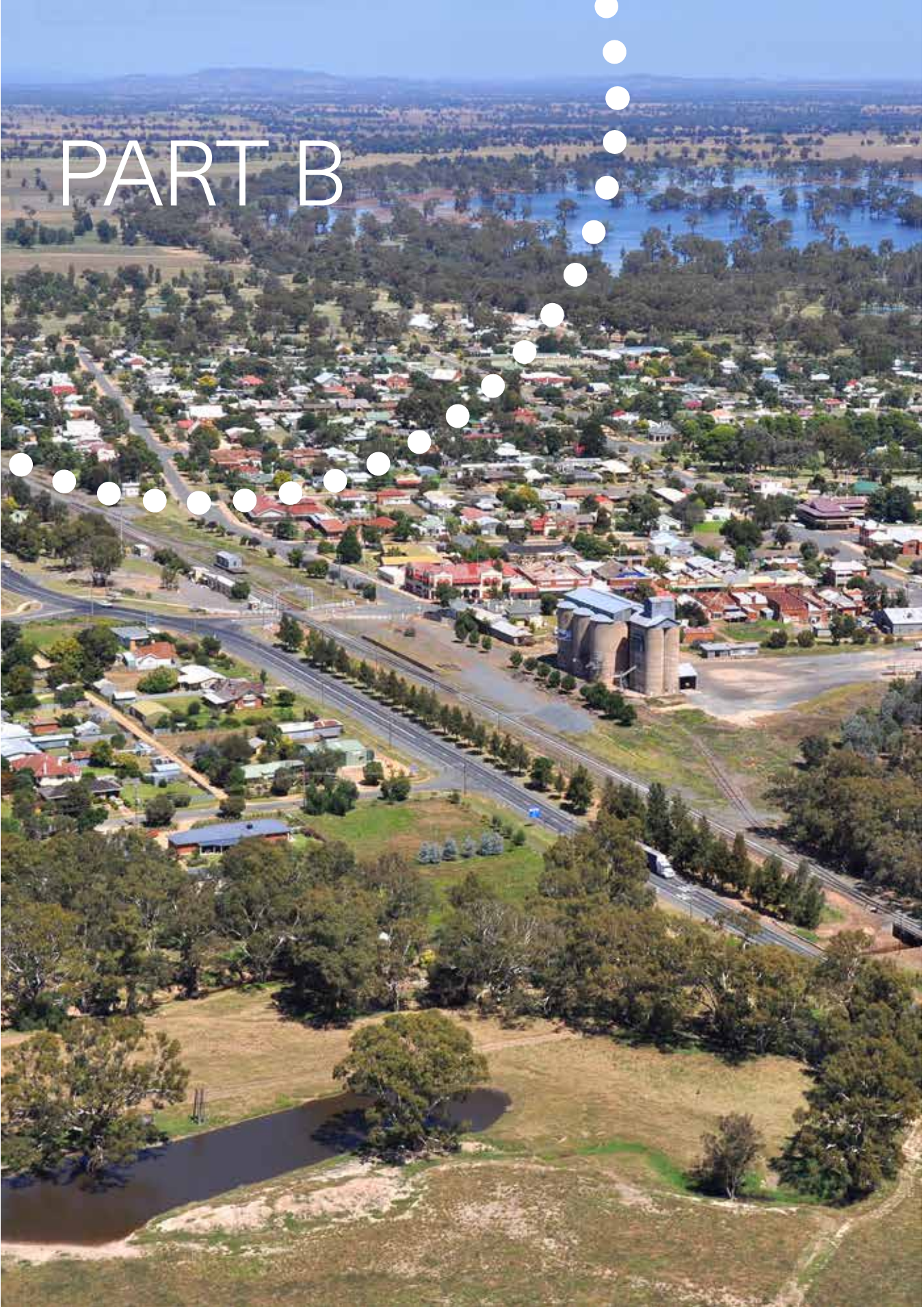
into the future. This means that Council needs to be open and accountable to the community and provide ample opportunity for feedback. Council also acknowledges that by involving a cross section of the community in a consultative process, it can make better decisions. Council also knows that strong relationships with the community is integral and is built on trust, goodwill and respect with the community.

Note:

The Greater Hume CPP outlines Council’s engagement practices for development assessment and strategic planning under the Act and the following Community Participation Requirements has been determined based upon the criteria in Schedule 1 of the Act and to align with the CSP and CES.



PART B



PART B - Minimum Community Participation Requirements

MANDATORY REQUIREMENTS	MINIMUM COMMUNITY PARTICIPATION REQUIREMENT
(Schedule 1, Part 1, Division 1(1) of the Act)	
Draft Community participation Plans	28 days
Draft local strategic planning statements	28 days
Planning Proposals for local environmental plans subject to a gateway determination	28 days or: (a) If a different period of public exhibition is specified in the gateway determination for the proposal – the period so specified, or (b) If the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal – no public exhibition.
Draft Development Control Plans	28 days
Draft Contribution Plans	28 days
Application for development consent (other than for complying development certificate, for designated development or for State significant development)	14 days The following development applications will not be notified: <ul style="list-style-type: none"> • Development that is consistent with the primary objective of the zone. • Any application deemed by Council to be of a minor nature with little potential for adverse impacts
Nominated integrated development – which means integrated development (not being threatened species development or Class 1 aquaculture development) that requires an approval (within the meaning of section 4.45 of the Act) under—	28 days
(a) a provision of the Heritage Act 1977 specified in section 4.46 (1) of the Act, or	
(b) a provision of the Water Management Act 2000 specified in section 4.46 (1) of the Act, or	
(c) a provision of the Protection of the Environment Operations Act 1997 specified in section 4.46 (1) of the Act.	
threatened species development means development to which section 7.7 (2) of the Biodiversity Conservation Act 2016 or section 221ZW of the Fisheries Management Act 1994 applies.	

MANDATORY REQUIREMENTS	MINIMUM COMMUNITY PARTICIPATION REQUIREMENT
(Schedule 1, Part 1, Division 1(1) of the Act)	
Application for development consent for designated development	28 days
Application for modification of development consent that is required to be publicly exhibited by the regulations under Section 4.55 of the Act	<p>As per original DA or in accordance with the provisions of Part 6 Division 12 of the Environmental Planning and Assessment Regulation.</p> <p style="text-align: center;">14 days</p> <p>NOTE 1: If a modification is notified, all persons who made a submission to the previous DA will be notified.</p> <p>The following development applications will not be notified:</p> <ul style="list-style-type: none"> • If, in the opinion of Council, the proposed modifications will involve minimal environmental impact and will not increase the impact on adjoining or nearby land or development.
Environmental impact statement obtained under Division 5.1	28 days
Re-exhibition of any amended application - An amended application is an application where the applicant provides amended plans to Council prior to the determination of the DA.	<p>As per original DA</p> <p style="text-align: center;">14 days</p> <p>NOTE: Only those applications where it is considered that there will be additional or significantly altered likely impact will be re-exhibited or re-notified. In some instances, only authors of submissions will be notified.</p>
Review of Determination in accordance with section 8.2 of the Act.	<p>As per original DA</p> <p>NOTE 1: Only those applications where the DA is amended in a material way and Council considers that the development is likely to have the potential to increase the adverse impact of the development as it was previously considered.</p> <p>NOTE 2: All persons who made a submission to the previous DA will be notified</p>
NON-MANDATORY TIMEFRAMES	MINIMUM COMMUNITY PARTICIPATION REQUIREMENT
Planning Strategies	28 days
Area / Structure Plans	28 days
Precinct / Masterplans	28 days
Public Domain Plans	28 days
Notes:	
<ol style="list-style-type: none"> 1. Clause 17 in Schedule 1 to the Act states that if a particular matter has a different exhibition or notification period that applies under Part 1 of Schedule 1, the longer period applies. 2. The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition. 	

PART C - Means by which Council will seek Community Participation

A written letter seeking community participation will be sent to adjacent or potentially affected landholders. Where required by legislation notification under this community participation plan may be via publication of an advertisement within a local newspaper or by the erection of signage at the site of the proposed development.

“All levels of government have an intention to actively involve the community in planning for their places and and communities



SUBMISSION PROCESS

Submission is made to Council and assigned to corresponding DA	Submission author or lead petitioner details are recorded, and submission is acknowledged	Council officer receives notification of submission	Submission is considered in assessing the DA	Submitter is formally notified of outcome
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Submissions

To qualify as a submission, the submission must:

1. **Be in writing by email or letter;**
2. **Be submitted within the nominated exhibition period;**
3. **Reference the application, policy or plan being exhibited;**
4. **Be based on planning grounds in support or objection to the proposal;**
5. **Include the name, address, daytime telephone number of the author and preferably an email address; and**
6. **Submission must be lodged with Council by 5 pm on or before the final day of the exhibition period.**

Disclosure of submissions

Submissions may be accessed by the public by way of a request to Council under the Government Information (Public Access) Act.

Also, if the proposal is reported to a Council meeting the issues raised in that submission will be summarised in the Council report and the submission will be attached to the report.

Council's notification correspondence will indicate that all submission are public documents unless privacy is specifically requested by the submitter.

How Council deals with submissions

All submissions received during the public exhibition or notification period will be acknowledged.

Details of submissions or the actual submission may be forwarded to the applicant who will be encouraged to address the issues raised in the submissions, by way of comments or amended plans and/or discussions involving the relevant parties and Council will be held.

The submitter will be advised when the application will be determined by Council at an Ordinary Meeting and that there is the opportunity to attend and address the Council.

Where the submission relates to strategic planning Council will consider the issues raised in the submissions as part of the development of the plan or strategy

Following determination of a DA, or the adoption of a strategic plan or strategy, all persons who made a submission shall be notified in writing of the decision regarding the application, strategy or plan.



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View the Draft Greater Hume Community Participation Plan and
have your say

online anytime

[https://www.greaterhume.nsw.gov.au/Your-Greater-Hume-Council/
Have-Your-Say](https://www.greaterhume.nsw.gov.au/Your-Greater-Hume-Council/Have-Your-Say)

make a submission

email mail@greaterhume.nsw.gov.au
post to PO Box 99 Holbrook NSW 2644

We value your feedback and all submissions will be considered as
we finalise this plan.

Submissions close 5pm, 00 November 2019.