

Enter Final Strata Bond Contract Amount



Developer

Once the developer and audit team have reached a mutual agreement on the final Strata Bond contract amount, the developer can log in and enter the final amount, by following the below steps.

1. **Click** on the Strata Bond reference number from the Active work.

Reference Number	Site Address	Status	Application Type
SB-2020-140	186 BLACKTOWN ROAD BLACKTOWN 2148	Under assessment	Strata Bond

2. **Click** Actions, then **click** Bond information.

Actions ▾

Refresh

Bond information

3. **Enter** the final Contract price, Bond amount and Bond issuer.

Bond information

Contract price * [What is this?](#)

\$4,000,000.00

Bond amount * [What is this?](#)

\$80,000.00

Bond issuer *

4. **Complete** the Declarations.

Declarations *

This form and the information provided remains the property of the NSW Government.

By signing you understand the requirement to provide true and correct information and

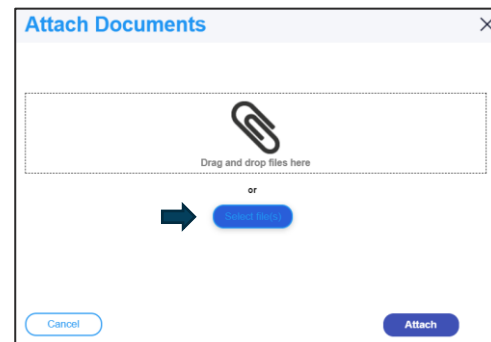
5. **Click** Submit.

Requirements and uploads

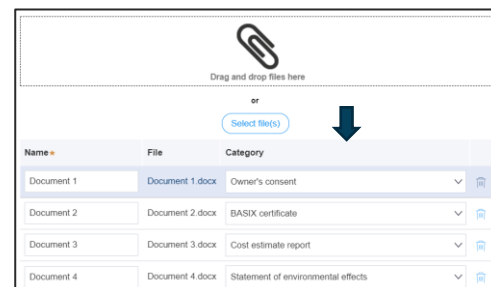
6. Click Upload.



7. Click select files to search for files saved to your computer. Alternatively, you can drag files directly in the space provided.



8. After selecting the relevant files to upload, the files will appear in a list as indicated. You will need to categorise each document by selecting a category from the drop-down menu corresponding to each file.



9. Click Attach.



10. Click Submit.



End of steps

Further information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions -; and / or
- Contact ServiceNSW on 1300 305 695.