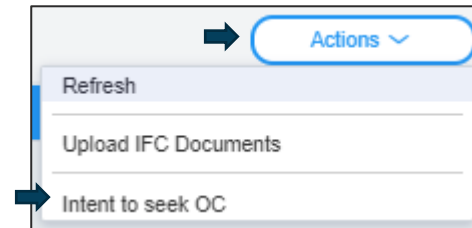


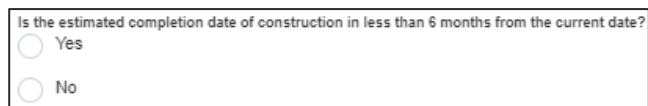
The developer can initiate a 'Intent to Seek OC' only after the certifier has accepted the PC nomination and IFC documents have been uploaded.

Submission

1. **Click** Actions, then **click** Intent to seek OC.



2. Indicate whether the completion date of construction is less than 6 months from the current date by selecting Yes or No.

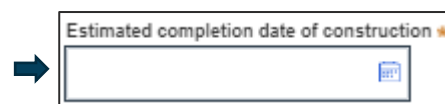
A form with the question 'Is the estimated completion date of construction in less than 6 months from the current date?'. Below the question are two radio buttons: 'Yes' and 'No'.

Note: If the estimated completion date of construction is less than 6 months from the current date, the Secretary of the BRD will need to be notified within 30 days.

3. If Yes is selected (i.e. the completion date of construction is within 6 months), provide a reason.

A form with the title 'Reason for estimated completion date of construction is less than 6 months'. It features a dropdown menu with 'Please Select' selected, and a text input field with 'Please Select' as a placeholder. Below the dropdown are two radio buttons: 'Renovation' and 'Other'. A blue arrow points to the dropdown menu.

4. If No is selected, enter estimated completion date of construction.

A form with the title 'Estimated completion date of construction'. It features a text input field with a calendar icon on the right. A blue arrow points to the input field.

Note: The estimated completion date of construction must not be greater than 12 months from the current date.

- 5. **Indicate** if you plan to register a strata plan or a strata plan of a subdivision.

Do you plan to register a strata plan or a strata plan of a subdivision?

Yes

No

Note: If No is selected to the above question, the developer will not be able to initiate a Strata Bond case.

- 6. **Indicate** whether insurance is held in accordance with Part 6 of the Home Building Act 1989.

Do you have insurance in accordance with Part 6 of the Home Building Act 1989?

Yes

No

Note: If Yes is selected for the above question, the developer will not be able to initiate a Strata Bond case.

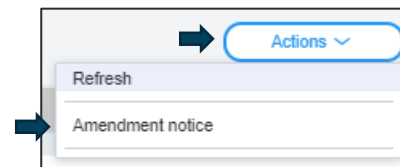
- 7. **Click** Submit.



Note: An option to make any changes to the estimated completion date of construction is available.

Assessment

- 8. **Click** Actions, then click Amendment notice.



- 9. **Select** a reason for the change to estimated completion date.

Reason for change on estimated completion date of construction *

Please Select

Please Select

Construction work being completed sooner than expected

Construction work being completed later than expected

Other

10. Click Submit.

Submit

End of Steps

Further information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions -; and / or
- Contact ServiceNSW on 1300 305 695.